

GENETIC COUNSELORS LICENSING BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Minutes of 5/26/2017

BOARD MEMBERS PRESENT: Heather Hussey-Johnson - Chair
Jennifer Nicole Eichmeyer
Thomas M Beck

BUREAU STAFF: Dawn Hall, Administrative Support Manager
Mitchell Toryanski, Legal Counsel
Dicsie Gullick, Management Assistant
Betsy Duncan, Technical Records Specialist I

The meeting was called to order at 9:00 AM MDT by Heather Hussey-Johnson.

APPROVAL OF MINUTES

Dr. Beck made a motion to approve the minutes of 3/15/2017. It was seconded by Ms. Eichmeyer. Motion carried.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$45,146.84 as of 4/30/2017.

OLD BUSINESS

To Do List – The Board reviewed the to-do list.

PROPOSED FEE DECREASE

Ms. Hall presented four fee decrease proposals for the Board's consideration.

Dr. Beck made a motion to approve the option to decrease the licensure fees from the \$500 current amount to \$200 for each fee. It was seconded by Ms. Eichmeyer. Motion carried.

Mr. Toryanski will prepare the proposed rule change and provide it for the Board's review at the next meeting. Ms. Hall said that the deadline to submit proposed legislation and rules to the Governor's Office is August 18, 2017.

NEW BUSINESS

NEXT MEETING will be scheduled as needed

RENEWAL FORM REVIEW

The Board reviewed forms for renewal and reinstatement of licensure. Ms. Eichmeyer made a motion to approve the forms as presented. It was seconded by Dr. Beck. Motion carried.

EXECUTIVE SESSION

Ms. Eichmeyer made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Dr. Beck. The vote was: Dr. Beck, aye; Ms. Eichmeyer, aye; and Ms. Hussey-Johnson, aye. Motion carried.

Ms. Eichmeyer made a motion to come out of executive session. It was seconded by Dr. Beck. The vote was: Dr. Beck, aye; Ms. Eichmeyer, aye; and Ms. Hussey-Johnson, aye. Motion carried.

APPLICATIONS

Ms. Eichmeyer made a motion to approve the following for licensure:

Approved for Licensure

Cassandra Latoni
Lindsay Meyers

It was seconded by Dr. Beck. Motion carried.

Ms. Eichmeyer made a motion to approve the following / pending receipt of missing documentation and chair review:

Approved / Pending

901151263
901151519

It was seconded by Dr. Beck. Motion carried.

Ms. Eichmeyer made a motion to table the following:

901151647

CONTINUING EDUCATION AUDIT DISCUSSION

The Board discussed CE audits of licensees. Ms. Eichmeyer made a motion to conduct a 20% CE audit in the fall of 2019. It was seconded by Dr. Beck. Motion carried.

ELECTION OF CHAIR

The election of the Chair was tabled for the next meeting.

ADJOURNMENT

Ms. Eichmeyer made a motion to adjourn the meeting at 9:35 AM. It was seconded by Dr. Beck. Motion carried.

Heather Hussey-Johnson, Chair

Jennifer Nicole Eichmeyer

Thomas M Beck

Tana Cory, Bureau Chief